

In reply please quote No.

Telephone: + 265 01310183



All Communications
should be addressed
to:

The Chief Executive Officer
Kasungu Municipal Council
Post Office Box 333,
Kasungu.
Email:kumc@boma.gov.mw

Request for Quotations (for Works)

Procurement Number: KUMC-Works/IPDC/RCDF/06/2026

To:

.....

Date: 26th September 2026.

The Procuring and Disposing Entity named above invites you to submit your quotation for carrying out the Works as described herein. Any resulting order shall be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders except where modified by this Request for Quotations.

SECTION A: QUOTATION REQUIREMENTS

1) Description of Works and Location

Rehabilitation and Maintenance of Five Classroom Blocks at Chankhanga Primary School

- 2)** Works are to commence within: **5 Days** from the date of order.
- 3)** Works to be completed within: **90 Days** from the date of order.
- 4)** Quotations must be valid for **30 days** from the deadline for submission.
- 5)** Quotations and supporting documents as specified in Section C must be clearly marked with the Procurement Number given above and must indicate acceptance of the stated terms and conditions.
- 6)** Quotations must be received, in sealed envelopes no later than: **10: 00 hours** on **2nd October, 2026.**
- 7)** Quotations must be returned to the Chairperson of IPDC:

The Chairperson,
Internal procurement and Disposal Committee
Kasungu Municipal Council
P.O Box 333,
KASUNGU

- 8) The attached Schedule of Rates and Prices at Section D details the works to be performed. You are requested to quote by completing Sections C and D. Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works including all taxes and duties. The whole cost of performing the works shall be included in the items stated and the cost of any incidental works shall be deemed to be included in the prices quoted.
- 9) Payment to the contractor shall be made within **30 days** from the date of receipt of invoice.

Your quotation is to be returned by completing and returning this Form and *Sections D or E including any other information and certification as stated within this RFQ.*

Section B: Quotation Submission Sheet

- 1) Currency of Quotation:
- 2) Works will commence within [days/weeks/months] from date of Purchase Order.
- 3) Works will be completed within[days/weeks/months] from date of Purchase Order.
- 4) Validity period of this quotation is [days/weeks/months] from the date for receipt of Quotations.
- 5) We attach the following documents:
- (a) Section D or E of the Request for Quotations completed and signed;
 - (b) A copy of our Trading Licence;
 - (c) A copy of our Annual Tax Clearance Certificate (for last financial year);
 - (d) A list of recent Government contracts performed;
 - (e) A copy of NCIC Certificate (100 million category);
 - (f) A copy of MSME Certificate;
 - (g) A copy of Contractor's Environmental Management and Safety Plan (C-ESMP);
 - (h) Environmental and Social Performance Declaration;
 - (i) Schedule of Personnel and;
 - (j) [Insert any other documentation required by the Procuring and Disposal Entity]. Section C of the Request for Quotations completed and signed;

(No)	Information Required	Modification
(a)	Completed and Signed Bid Submission form	Verification

(b)	Bid validity is 30 days	Verification
(c)	Agreement of all partners of the Joint venture certified by a letter of approval of the joint venture from CIRA (<i>if any</i>)	Verification
(d)	Power of Attorney of the signatory of the Bid	Verification
(e)	personnel with the following qualifications and experience: Site Agent /Manager: Degree in Engineering or Architectural or Quantity Surveying with at least 5 years' experience or a Diploma in any construction related field with at least 3 years' experience. Environmental Officer: BSc Degree in Environmental Sciences or Natural Resources Management or Environmental Sciences and technology with 3 years relevant working experience in developing and implementing ESHS Instruments. General Foremen: Diploma or Foremanship Certificate or Grade 1 Trade Test Certificate in Bricklaying or Carpentry and Joinery with at least 5 years' experience. Electrical domestic sub-contractor: Must be registered with MERA and CIRA in the MK 10 million Category and above. Plumber: Must be registered by TEVETA with 5 years working experience;	Verification
(f)	Valid copy of Trading Licence issued by the office of the Register General in Malawi	Eligibility
(g)	Valid Copy of Tax Clearance Certificate	Eligibility
(h)	Valid Copy of CIRA Category Certificate issued by Construction Industry Regulatory Authority of Malawi (CIRA) which should be (up to 200M category) Building	Eligibility
(i)	Include list of key required equipment and Proposals for the timely acquisition 2 tonner pickups, concrete mixer, poker vibrators	Eligibility
(j)	Proposed programme (Work method and schedule)- Contract period within the provided time	Completeness of Bids
(k)	An analysis of major Unit Rates	Completeness of Bids

(l)	Initialled Bill of Quantities (BOQ)s	Completeness of Bids
(m)	Not omitted series of important document	Completeness of Bids
(n)	Not Changed Specifications or Requirements	Completeness of Bids
	Credit line facility of Mk 80,000,000.00 from reputable bank	Eligibility

- 6) We offer to supply in conformity with the Request for Quotations Documents and in accordance with the delivery schedule required in Section D: Schedule of Requirements].
- 7) We have examined and have no reservations to the Request for Quotations Document.
- 8) Our price shall be fixed for the duration of the validity period.
- 9) We declare that our firm, Directors and officials do not engage in corrupt, fraudulent and/or uncompetitive practices whenever participating in procurement proceedings.

Authorised By: [to be completed by someone who has the power of attorney for the bidder]

Signature _____ Name: _____
:

Position: _____ Date: _____

—

(DD/MM/YY)

Authorised for and on behalf of (Company name):

Compan _____
y:

Registered Address:

.....
.....

If any additional documentation is attached to your quotation, a signature and authorisation at Section C and D is still required as confirmation that the terms

and conditions of this RFQ prevail over any attachments. If the Quotation is not authorised in Section C and D, the quotation may be rejected.

Section D: Schedule of Rates and Prices (to be priced by Bidder)
For Contracts where Payment is to be based on Quantities of Work actually performed (admeasurement) at the unit rates quoted

Item No.	Description of Work	Unit of Measure	Estimated Quantity	Unit Price in Kwacha	Total Price in Kwacha
1	Rehabilitation and Maintenance of Five Classroom Blocks at Chankhanga Primary School	Admeasurement			
			Sub-Total Estimated Price		
			VAT 17.5%		
			NCIC Levy 1%		
			PPDA Levy 1%		
			Total Contract Price		

The following attachments are appended to clarify the Description of Work:
[List each attachment e.g. drawings and detailed technical specifications]

Authorised By:

Signature: _____ Name: _____

Position: _____ Date: _____

(DD/MM/YY)

Authorised for and on behalf of:

Company: _____

SECTION E: BENEFICIAL OWNERSHIP DISCLOSURE FORM

INSTRUCTIONS TO BIDDERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE FORM

This Beneficial Ownership Disclosure Form ("Form") is to be completed by the Bidder. In case of joint venture, the Bidder must submit a separate Form for each member. The beneficial ownership information to be submitted in this Form shall be current as of the date of its submission.

For the purposes of this Form, a Beneficial Owner of a Bidder is any natural person who ultimately owns or controls the Bidder by meeting one or more of the following conditions:

- 1. directly or indirectly holding 5% or more of the shares*
- 2. directly or indirectly holding 5% or more of the voting rights*
- 3. directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Bidder.*
- 4. directly or indirectly, has a substantial economic interest in or receives substantial economic benefit from, a company, whether acting alone or together with other persons;*
- 5. has a significant stake in a company and on whose behalf activity of a company is conducted; or*
- 6. exercises significant control or influence over a person through a formal or informal agreement, and where such ownership, control or interest is through a trust, the trustee (s), beneficiaries, or anyone who controls the trust.*

Date:

Procurement Reference No.: KUMC-Works/IPDC/RCDF/06/2026

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To:

In response to your request in the Letter of Acceptance dated [insert date of letter of Acceptance] to furnish additional information on beneficial ownership: [select one option as applicable and delete the options that are not applicable]

(i) we hereby provide the following beneficial ownership information.

Details of beneficial ownership

Identity of Beneficial Owner	Directly or indirectly holding 5% or more of the shares (Yes / No)	Directly or indirectly holding 5 % or more of the Voting Rights (Yes / No)	Directly or indirectly having the right to appoint a majority of the board of the directors or an equivalent governing body of the Bidder (Yes / No)
[include full name (last, middle, first), nationality, country of residence]			

OR

(ii) We declare that there is no Beneficial Owner meeting one or more of the following conditions:

- directly or indirectly holding 5% or more of the shares
- directly or indirectly holding 5% or more of the voting rights
- directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Bidder.
- directly or indirectly, has a substantial economic interest in or receives substantial economic benefit from, a company, whether acting alone or together with other persons;
- has a significant stake in a company and on whose behalf activity of a company is conducted; or
- exercises significant control or influence over a person through a formal or informal agreement, and where such ownership, control or interest is through a trust, the trustee (s), beneficiaries, or anyone who controls the trust.

OR

(iii) We declare that we are unable to identify any Beneficial Owner meeting one or more of the following conditions. [If this option is selected, the Bidder shall provide explanation on why it is unable to identify any Beneficial Owner]

- directly or indirectly holding 5% or more of the shares
- directly or indirectly holding 5% or more of the voting rights
- directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Bidder]"
- directly or indirectly, has a substantial economic interest in or receives substantial economic benefit from, a company, whether acting alone or together with other persons;
- has a significant stake in a company and on whose behalf activity of a company is conducted; or
- exercises significant control or influence over a person through a formal or informal agreement, and where such ownership, control or interest is through a trust, the trustee (s), beneficiaries, or anyone who controls the trust.

Name of the Bidder:

Name of the person duly authorized to sign the Bid on behalf of the Bidder:
.....

Title of the person signing the Bid:

Signature of the person named above: _____

Date signed day of_2026

SECTION F: EVALUATION OF QUOTATION

- 1)** Quotations that are responsive, qualified and technically compliant will be ranked according to price.
- 2)** Award of contract will be made to the lowest evaluated quotation by the issue of a Local Purchase Order.

Signed: 

Date: **26th September, 2026**

Name **Giff Kaunda** Title/Position: **District Procurement and Disposal Officer**

For and on behalf of the Procuring and Disposing Entity

GENERAL CONDITIONS OF CONTRACT FOR LOCAL PURCHASE ORDERS

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1. DEFINITIONS

“Contract” means a legally binding agreement between two or more parties formed by the mutual consent of the parties;

“Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;

“Goods” means objects of every kind and description, including raw materials, products and equipment, and objects in solid, liquid or gaseous form, and electricity, as well as services incidental to the supply of the goods if the value of those incidental services does not exceed the value of the goods themselves;

“Incidental Services” means those services ancillary to the supply of the Goods or performance of works and may include transportation, insurance, installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract;

“Services” means professional, technical, advisory, or maintenance obligations of the Supplier under a Contract for the provision of Services;

“Works” means works associated with the construction, re-construction, demolition, repair or renovation of a building, road, structure or works, such as site preparation, excavation, erection, building, installation of equipment or materials, decoration and finishing, as well as services incidental to construction such as drilling, mapping, satellite photography, seismic investigations, and related services provided pursuant to a procurement contract, if the value of those services does not exceed that of the works themselves;

“Procuring and Disposal Entity” means a government ministry, department, agency, any other public body or any subdivision thereof engaging in procurement or disposal of public assets; and

“Supplier” means a natural, or legal person, who has entered into a procurement contract with a Procuring and Disposing Entity.

2. COUNTRY OF ORIGIN

2.1 All Goods, and Services supplied under the Contract shall have their origin in eligible countries and territories. Eligible countries shall include all member states of the United Nations.

2.2 For purposes of this Clause, “origin” means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognised new product results that is substantially different in basic characteristics or in purpose or utility from its components.

2.3 The origin of Goods, Works and Services is distinct from the nationality of the Supplier.

3. STANDARDS

3.1 The Goods, Works and Services supplied under the Contract shall conform to all standards and requirements mentioned in the technical specifications, plans, drawings, terms of reference or other documentation forming part of the Contract.

4. PATENT RIGHTS

4.1 The Supplier shall indemnify the Procuring and Disposing Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods, output of the services, performance of the works, or any part thereof in the Republic of Malawi.

5. INSPECTIONS AND TESTS

5.1 The Procuring and Disposing Entity or its representative shall have the right to inspect and/or to test the Goods, Works or Services to confirm their conformity to the Contract at no extra cost to the Procuring and Disposing Entity. The Contract shall specify any inspections and tests the Procuring and Disposing Entity requires and where they are to be conducted. The Procuring and Disposing Entity shall notify the Supplier in writing of the identity of any representatives retained for these purposes.

5.2 Inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the project site. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring and Disposing Entity.

5.3 Should any inspected or tested goods, works or services fail to conform to the Specifications, the Procuring and Disposing Entity may reject the Goods, Works or Services and the Supplier shall either replace or make alterations necessary to meet specification requirements free of cost to the Procuring and Disposing Entity.

5.4 The Procuring and Disposing Entity's right to inspect, test and, where necessary, reject the Goods, Works or Services shall in no way be limited or waived by reason of having previously been inspected, tested, and passed

by the Procuring and Disposing Entity or its representative prior to shipment, installation or other performance in the Republic of Malawi.

5.5 Nothing in GCC Clause 7 shall in any way release the Supplier from any warranty or other obligations under this Contract.

6. PACKING

6.1 The Supplier shall provide such packing of Goods as is required to prevent damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the final destination and the absence of heavy handling facilities at all points in transit.

7.1

6.2 Packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements specified in the contract documents and through any subsequent instructions issued by the Procuring and Disposing Entity.

7. DELIVERY AND DOCUMENTS

8.1 The Supplier, in accordance with the terms specified in the Schedule of Requirements, shall make delivery of Goods. The details of shipping and/or other documents to be furnished by the Supplier are specified in the Contract.

7.2 For purposes of the Contract, all trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of Incoterms published by the International Chamber of Commerce, Paris.

7.3 Documents to be submitted by the Supplier are specified in the Contract and shall include certificates issued by the Procuring and Disposing Entity

confirming acceptance of the Goods, Works or Services delivered or provided by the Supplier

8. INSURANCE

8.1 Goods supplied under the Contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery in the manner specified in the contract document.

8.2 Where delivery of Goods is required by the Procuring and Disposing Entity on a CIF or CIP basis, the Supplier shall arrange and pay for cargo insurance, naming the Procuring and Disposing Entity as beneficiary. The insurance shall be for 110 percent of the CIF or CIP value on a “warehouse to warehouse” All Risks basis including War Risks and Strikes.

8.3 For Works contracts, the Supplier shall provide insurance cover, from the Start Date to the end of the Defects Liability Period, for the following events—

- (a) loss of or damage to the Works, Plant, and Materials;
- (b) loss of or damage to Equipment;
- (c) loss of or damage to property (except the Works, Plant, Materials, and Equipment) in connection with the Contract; and
- (d) personal injury or death.

8.4 For Services contracts the Supplier shall provide—

- (a) public liability insurance;
- (b) third party insurance;
- (c) professional liability insurance, where appropriate; and
- (d) employer's liability and workers' compensation insurance in respect of the personnel of the Supplier and of any sub-consultant.

9. TRANSPORTATION

9.1 Transportation of Goods shall be in accordance with the general provisions of the Incoterm selected. No restriction shall be placed on the choice of carrier.

9.2 Where the Supplier is required under the Contract to transport Goods to a specified destination within the Republic of Malawi, defined as the delivery

site, transport, including insurance and storage, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

10. PROHIBITION OF CHILD LABOUR AND OTHER HARMFUL LABOUR PRACTICES

The Supplier shall not employ children. This is because it is economically exploitative, hazardous and interferes with the child's education; and is harmful to the child's health or physical, mental, spiritual, moral, or social development.

11. PROTECTION OF THE ENVIRONMENT

11.1 The Supplier shall take all reasonable steps to protect the environment (both on and off the Site) and to limit damage and nuisance to people and property resulting from pollution, noise and other results of his operations.

11.2 The Supplier shall ensure that emissions, surface discharges and effluent from the Contractor's activities shall not exceed the values stated in the Specification or prescribed by applicable Laws.

12. INCIDENTAL SERVICES

A Supplier may be required to provide any additional services as specified within the Contract.

13. SPARE PARTS

If specified in the Contract, the Supplier may be required to provide materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier including such spare parts as the Procuring and Disposing Entity may decide to purchase from the Supplier, provided that this decision shall not relieve the Supplier of any warranty obligations under the Contract.

14. WARRANTY

14.1 The Supplier warrants that goods and materials supplied under the Contract are new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in

the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect arising from design, materials, or workmanship or from any act or omission of the Supplier, which may develop under normal use of the supplied goods in the conditions prevailing i

15.1 n the Republic of Malawi.

14.2 The Supplier warrants that all Works and Services performed under the contract shall be of the highest professional and technical standards.

14.3 Warranties shall remain valid for twelve (12) months after final acceptance of the Goods or Works by the Procuring and Disposing Entity, unless specified otherwise in the Contract.

14.4 The Procuring and Disposing Entity shall promptly notify the Supplier in writing of any claims arising under this warranty.

14.5 Upon receipt of such notice, the Supplier shall, with all reasonable speed, repair or replace the defective goods, works or parts thereof, without costs to the Procuring and Disposing Entity.

14.6 If the Supplier, having been notified, fails to remedy any defect within the period specified in the contract, the Procuring and Disposing Entity may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring and Disposing Entity may have against the Supplier under the Contract.

15. PAYMENT

15.1 The Supplier's request(s) for payment shall be made to the Procuring and Disposing Entity in writing, accompanied by an invoice describing, as appropriate, the goods delivered, works completed or services performed, and by documents submitted pursuant to clause 7, and upon fulfilment of other obligations stipulated in the Contract.

15.2 The Procuring and Disposing Entity shall make payments within forty-five (45) days from the date of submission of an invoice or claim by the Supplier.

15.3 The currency of payments shall be Malawi Kwacha unless otherwise stated in the contract.

16. PRICES

Prices charged by the Supplier for goods delivered and works or services performed under the Contract shall not vary from the prices quoted by the Supplier.

17. CONTRACT AMENDMENTS

No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

18. ASSIGNMENT

The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the prior written consent of the Procuring and Disposing Entity.

19. DELAYS IN THE SUPPLIER'S PERFORMANCE

19.1 Delivery of goods and/or performance of works or services shall be completed by the Supplier in accordance with the time schedule prescribed in the contract.

19.2 If at any time during performance of the Contract, the Supplier or its subcontractor encounters conditions impeding timely delivery of the Goods or performance of the Works or Services, the Supplier shall promptly notify the Procuring and Disposing Entity in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring and Disposing Entity shall evaluate the situation and may at its discretion extend the Supplier's time
20.2 for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

19.3 Except as provided under clause 22, a delay by the Supplier in the performance of contractual obligations may render the Supplier liable to

the imposition of liquidated damages pursuant to clause 20, unless an extension of time is agreed upon pursuant to clause 17.

20. LIQUIDATED DAMAGES

20.1 If the Supplier fails to deliver any or all of the goods or to perform the works or services within the period(s) specified in the Contract, the Procuring and Disposing Entity may, without prejudice to other remedies under the Contract, deduct from the Contract Price as liquidated damages, a percentage of the price of the delayed goods or unperformed works or services for each week or part thereof of delay until actual delivery or performance.

20.2 Once the maximum is reached, the Procuring and Disposing Entity may consider termination of the Contract pursuant to clause 21.

21. TERMINATION FOR DEFAULT

21.1 The Procuring and Disposing Entity, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part —

(a) if the Supplier fails to deliver any or all of the goods or to perform the works or services within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring and Disposing Entity pursuant to clause 17;

(b) if the Supplier fails to perform any other obligation(s) under the Contract; and

(c) if the Supplier, in the judgment of the Procuring and Disposing Entity, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract.

21.2 In the event the Procuring and Disposing Entity terminates the Contract in whole or in part, pursuant to clause 19.1, the Procuring and Disposing Entity may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the Supplier shall be liable to the Procuring and Disposing Entity for any excess

costs for such similar goods, works or services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

22.2

21.3 For the purpose of this Clause—

“Coercive practices” mean practices intended at harming or threatening to harm, directly or indirectly, a person or a person’s asset, to influence that person’s participation in a procurement or disposal proceeding, or effect the execution of a procurement or disposal contract;

“Collusive practice” means a scheme or arrangement between two or more Suppliers, with or without the knowledge of the Procuring and Disposing Entity, designed to establish prices at artificial, non-competitive levels;

“Corrupt practice” has the meaning ascribed to the term by the Corrupt Practices Act (Cap 7:04 of the Laws of Malawi);

“Fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract; and

“Obstructive practice” means deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation.

FORCE MAJEURE

22.1 Notwithstanding the provisions of clauses 17, 18, and 19, the Supplier shall not be liable for liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is a result of an event of Force Majeure.

22.2 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring and Disposing Entity in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring and Disposing Entity in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

22.3 For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring and Disposing Entity in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

22. TERMINATION FOR CONVENIENCE

23.1 The Procuring and Disposing Entity, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring and Disposing Entity's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

23.2 The Procuring and Disposing Entity shall accept goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination at the Contract terms and prices. For the remaining goods, the Procuring and Disposing Entity may decide—

- (a) to have any portion completed and delivered at the Contract terms and prices; and/or

- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed goods, works and services and for materials and parts previously procured by the Supplier.

23.3 For Works contracts, the Procuring and Disposing Entity shall issue a payment certificate for the value of work done, materials ordered, the reasonable costs of removal of equipment and securing the site, and relocation of Supplier's personnel.

23.4 For Services contracts, the Procuring and Disposing Entity shall pay all time-based fees and reimbursable expenses incurred up to the date of termination and for all stage payments due in addition to reasonable costs of removal of equipment and relocation of Supplier's personnel.

23. SETTLEMENT OF DISPUTES

24.1 If any dispute or difference of any kind whatsoever arises between the Procuring and Disposing Entity and the Supplier in connection with or arising out of the Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

24.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either party shall give notice to the other party of its intention to commence arbitration proceedings as to the matter in dispute. Arbitration may be commenced prior to or after delivery of the goods or performance of the works or services under the Contract.

24.3 Arbitration shall be conducted in accordance with the rules of procedure contained in the Arbitration Act (Cap 6:03 of the Laws of Malawi).

24.4 Notwithstanding any reference to arbitration herein—

- (a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
- (b) the Procuring and Disposing Entity shall pay the Supplier any monies due.

24. LIMITATION OF LIABILITY

25.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to clause 4: yd zswzCXXN3JK—

- (a) the Supplier shall not be liable to Procuring and Disposing Entity, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply

to any obligation of the Supplier to pay liquidated damages to the Procuring and Disposing Entity; and

(b) the aggregate liability of the Supplier to the Procuring and Disposing Entity, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

25. GOVERNING LANGUAGE

The Governing Language shall be English.

26. APPLICABLE LAW

The Contract shall be interpreted in accordance with the laws of the Republic of Malawi.

27. NOTICES

28.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, or email and confirmed in writing to the other party's address specified in the Contract.

28.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

28. TAXES AND DUTIES

A Supplier shall be entirely responsible for all taxes, duties, license fees, and such levies incurred until delivery of the contracted goods to the Procuring and Disposing Entity or performance of the works or services.



KASUNGU MUNICIPAL COUNCIL
REFORMED CONSTITUENCY DEVELOPMENT FUND (REFORMED-CDF)

**ENVIRONMENTAL AND SOCIAL MANAGEMENT PLAN FOR REHABILITATION
AND MAINTENANCE OF FIVE CLASSROOM BLOCKS AT CHANKHANGA
PRIMARY SCHOOL**

JULY 2026

EXECUTIVE SUMMARY

The Environmental and Social Management Plan (ESMP) provides a framework for managing environmental and social risks by prescribing appropriate mitigation measures for adverse impacts while identifying opportunities to enhance the project's positive environmental, social, and economic benefits.

Kasungu Municipality, one of only two gazette municipalities in Malawi, is centrally located in Kasungu District, approximately 124 kilometers north of Lilongwe. It spans 35.48 km² with a population of 58,653 (2018 Census), resulting in a density of 1,653 persons per km². The Municipality borders three Traditional Authorities Kaomba, Lukwa, and Mwase and is connected regionally via the M1 and M18 roads, which remain accessible year-round.

The urban economy is driven primarily by commerce, industry, and agriculture. Small- and medium-scale retail businesses dominate the township, with agriculture still practiced both within and around the municipality. Urban agriculture remains a key survival strategy, with over 7,000 farming families growing maize, groundnuts, beans, and sweet potatoes. Informal enterprises such as barbershops, food vendors, and second-hand clothing sellers make up a significant portion of economic activity. However, many operate outside formal regulatory systems.

The town hosts limited but essential infrastructure: 12 football pitches, a modest number of netball and volleyball courts, and educational institutions including 15 kindergartens, 11 primary schools, 11 secondary schools, and 1 teacher training college. The population relies heavily on walking, with over 90% using this mode for daily commutes. Road infrastructure includes 29 km of bitumen roads and 34 km of gravel or earth roads.

Health services include one district hospital and six clinics, which primarily offer outpatient services. Despite limited resources, social welfare and community development sectors continue to provide crucial services in social protection, income-generation training, and adult literacy.

Access to water and sanitation is improving, with 62% of residents using piped water, mostly from Central Region Water Board. However, sanitation remains a challenge, with no centralized

sewerage system and a dependence on pit latrines and septic tanks. Waste management is inconsistent, with accumulation of solid waste becoming increasingly visible in public areas.

The municipal government comprises ten elected Councilors, led by a mayor and supported by a Chief Executive Officer and departmental heads. Governance is supported by community policing and Decentralization structures. Funding is sourced from a mix of local revenue such as market fees, business licenses, and development charges and external grants from partners.

The ESMP highlights negative and positive impacts of the project as well as mitigation measures. The project is expected to employ 40 people (24 male and 16 females).

NATURE AND SCOPE OF THE PROPOSED PROJECT

The scope of the project includes:

- replacement of damaged roofing.
- repair and replacement of broken doors and windows.
- refurbishment of classroom floors.
- repainting of classrooms.

OBJECTIVES OF THE PROJECT

The project aims to:

- replace damaged and leaking roofs to protect classrooms from adverse weather conditions.
- repair and replace broken doors and windows to improve security, ventilation, and natural lighting.
- refurbish damaged classroom floors through re-flooring and screeding.
- repaint classrooms to improve aesthetics and create a conducive learning environment.

JUSTIFICATION

The existing classroom blocks have deteriorated over time due to ageing, weather exposure, and continuous use. The roofs have developed leaks, some doors and windows are broken, classroom floors are worn out, and internal and external paint has deteriorated.

These conditions negatively affect the quality of teaching and learning by exposing pupils and teachers to uncomfortable and unsafe conditions, particularly during the rainy season. Damaged infrastructure also increases maintenance costs and reduces the lifespan of the buildings.

The proposed renovation will restore the classrooms to good condition by replacing damaged roofs, repairing doors and windows, refurbishing floors and repainting classrooms. This will improve the safety, security, functionality, and appearance of the school while creating a more conducive learning environment. The project will also support the Government's efforts to improve education infrastructure and increase access to quality education.

This Environmental and Social Management Plan (ESMP) has been prepared.

- To identify, assess, and propose mitigation measures for potential environmental and social impacts likely to arise during the planning, construction, and operational phases of the project.
- The ESMP provides a framework to ensure that the project is undertaken in a sustainable manner that complies with relevant national environmental legislation, education infrastructure policies.
- The ESMP will guide contractors, supervising engineers, school management committees, and the Municipal Council in implementing environmentally and socially responsible construction practices and ensuring that project benefits are maximized while risks are minimized.

SUMMARY OF POSITIVE AND NEGATIVE IMPACTS

The project is expected to generate several **positive impacts**, including improved access to quality education through the renovation of classroom blocks, creation of temporary employment opportunities for local people during construction, promotion of local skills and knowledge through the engagement of local labour, and stimulation of local businesses by creating opportunities for vendors and suppliers of construction materials and services. These benefits

will contribute to improved learning conditions, enhanced household incomes, and local economic development.

The project may also result in a number of **negative environmental and social risks** if not properly managed. These include inadequate contractor capacity to implement environmental and social safeguards; occupational health and safety risks such as accidents, injuries, and poor working conditions; child labour and gender-based violence (GBV), including sexual exploitation and abuse (SEA/SH); dust generation, land degradation from extraction of construction materials, and increased solid and liquid waste generation; risks to community health and safety such as traffic accidents, injuries, spread of communicable diseases, theft and vandalism; possible exclusion of vulnerable groups from project benefits and consultations; increased pressure on natural resources through the use of timber; and damage to infrastructure from climate-related events. The ESMP proposes mitigation measures such as contractor training, enforcement of occupational health and safety requirements, provision of personal protective equipment, proper waste management, community sensitisation, stakeholder engagement, implementation of grievance redress mechanisms, use of sustainable construction materials, and incorporation of climate-resilient designs to minimise these risks.

The proposed rehabilitation and maintenance of five classroom blocks at Chankhanga Primary School will improve the learning environment by providing safe, functional and conducive classrooms for both learners and teachers. The project is expected to enhance the quality of education, improve the safety of school infrastructure, and extend the life span of the existing buildings. While minor environmental and social impacts may occur during the renovation works, these are temporary and can be effectively managed through the implementation of ESMP. The project is therefore considered environmentally and socially acceptable for implementation.

RECOMMENDATIONS

- The contractor shall implement all environmental and social mitigation measures specified in the Environmental and Social Management Plan (ESMP) throughout the execution of the renovation works.
- Renovation activities shall be carefully scheduled and managed to minimise disruption to teaching and learning while ensuring the health and safety of learners, teachers, visitors, and construction workers.
- Chankhanga Primary School management, in collaboration with Kasungu Municipal Council, shall regularly supervise and monitor the renovation works to ensure compliance with environmental, social, occupational health and safety, and quality standards.
- Continuous stakeholder engagement shall be maintained throughout the project implementation period to ensure that concerns and grievances raised by the school community and other stakeholders are addressed promptly and effectively.

ACKNOWLEDGEMENT

This Environmental and Social Management Plan (ESMP) has been developed through a participatory process involving contributions from relevant stakeholders. Their technical expertise, professional guidance, and valuable input were critical in the environmental and social screening, scoping, impact assessment, and preparation of this ESMP.

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ACTING DIRECTOR OF PUBLIC WORKS

LIST OF ACRONYMS AND ABBREVIATIONS

CBD	Central Business District
CDF	Constituency Development Fund
CRWB	Central Region Water Board
DEM	District Education Manager
EMA	Environmental Management Act
ESMP	Environmental and Social Management Plan
ESIA	Environmental and Social Impact Assessment
FAM	Football Association of Malawi
GBV	Gender-based Violence
GOM	Government of Malawi
GRM	Grievance Redress Mechanism
ITCZ	Inter Tropical Convergence Zone
KDH	Kasungu District Hospital
NLGFC	National Local Government Finance Committee
LGA	Local Government Authority
MEPA	Malawi Environmental Protection Authority
PEA	Primary Education Advisor
PIU	Project Implementation Unit
SEA	Sexual and Exploitation Abuse
TNM	Telekom Networks Malawi
TTC	Teachers Training College
UEC	Urban Executive Committee
UESC	Urban Environmental Sub-committee
VRNMC	Natural Resources Management Committee
WDC	Ward Development Committee

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CHAPTER 1: INTRODUCTION AND BACKGROUND

The Government of Malawi in partnership with the Kasungu Municipal Council and Municipality communities propose rehabilitation and maintenance of five classroom blocks at Chankhanga Primary School in the Municipality.

Reformed CFD is a national performance-based grant program aimed at strengthening Decentralization, improving local governance, and enhancing service delivery at district and community levels. The program supports Local Government Authorities (LGAs) to plan, manage, and deliver high-quality infrastructure and social services in sectors such as education, health, water supply, and community development. Through Reformed CDF, councils receive funding based on measurable improvements in transparency, procurement efficiency, environmental and social management, financial management, and community engagement.

This project at central market is aligned with Reformed-CDF objective of improving market infrastructure by providing secure, durable, and well-planned trading spaces for vendors, enhancing business operation, and reducing congestion.

This Environmental and Social Management Plan (ESMP) has been prepared:

- To identify, assess, and propose mitigation measures for potential environmental and social impacts likely to arise during the planning, construction, and operational phases of the project.
- The ESMP provides a framework to ensure that the project is undertaken in a sustainable manner that complies with relevant national environmental legislation, education infrastructure policies.
- The ESMP will guide contractors, supervising engineers, school management committees, and the Municipal Council in implementing environmentally and socially responsible construction practices and ensuring that project benefits are maximized while risks are minimized.

1.1 OBJECTIVES

The project aims to:

- replace damaged and leaking roofs to protect classrooms from adverse weather conditions.
- repair and replace broken doors and windows to improve security, ventilation, and natural lighting.
- refurbish damaged classroom floors through re-flooring and screeding.
- repaint classrooms to improve aesthetics and create a conducive learning environment.

1.2 SCOPE OF WORKS

The scope of the project includes:

- replacement of damaged roofing.
- repair and replacement of broken doors and windows.
- refurbishment of classroom floors.
- repainting of classrooms.

1.3 JUSTIFICATION

The existing classroom blocks have deteriorated over time due to ageing, weather exposure, and continuous use. The roofs have developed leaks, some doors and windows are broken, classroom floors are worn out, and internal and external paint has deteriorated.

These conditions negatively affect the quality of teaching and learning by exposing pupils and teachers to uncomfortable and unsafe conditions, particularly during the rainy season. Damaged infrastructure also increases maintenance costs and reduces the lifespan of the buildings.

The proposed renovation will restore the classrooms to good condition by replacing damaged roofs, repairing doors and windows, refurbishing floors and repainting classrooms. This will improve the safety, security, functionality, and appearance of the school while creating a more conducive learning environment. The project will also support the Government's efforts to improve education infrastructure and increase access to quality education.

1.4 GEOGRAPHICAL LOCATION

The proposed project will take place at Chankhanga Primary school in Chankhanga Ward, within Kasungu Municipality.

Supporting spatial information includes:

- **UTM coordinates.**

551892.51mE, 8558276.54mN



Figure 1: location of the project area.

1.5 STAKEHOLDER ENGAGEMENT RECORDS

Stakeholder consultations were conducted to ensure meaningful participation of local communities and relevant authorities in the planning and implementation of the proposed school construction project.

The consultations aimed to:

- Inform the community about the project objectives, scope, and expected benefits.
- Gather views and concerns regarding potential environmental and social impacts.
- Identify local development priorities and expectations.
- Promote ownership and participation during project implementation and monitoring.

Stakeholder engagement was undertaken at the ward and district levels, targeting representatives from local governance institutions, particularly the Ward Development Committees (WDCs), the Education Department, and members of the community, including women, men, and youth, to ensure their views were incorporated into the project planning process.



Figure 2: Stakeholder meeting at Chankhanga Ward

1.6 CONSULTATION DETAIL

Date: 29/06/2026

Venue: Chankhanga Primary School, project site

Facilitators: Kasungu Municipal Council M&E, Roads Supervisor, EMO, SEHA and Planning Interns.

Stakeholders Represented:

- Ward Development Committee (WDC)
- Urban Executive Committee (Education, Lands and Environment sectors)

1.7 SUMMARY OF ISSUES RAISED AND RESPONSES

Table 1: Summary of issues raised and responses

No.	Issue/Concern Raised by Stakeholders	Response/Clarification Provided	Responsible Institution
1	Will local people be employed during construction?	Yes, priority will be given to local community members, particularly unskilled and semi-skilled workers.	Contractor
2	How will the project ensure safety for children during construction?	The site will be fenced and signposted; contractors will enforce safety measures and restrict access to hazardous areas.	Contractor, KUMC
3	How will waste from construction be managed?	Waste will be collected and disposed of in designated pits or taken to authorize disposal sites.	Contractor, SEHA
4	What measures are in place to prevent water contamination?	Proper drainage and storage of materials will be ensured to avoid runoff into nearby water sources.	Contractor,
5	Will women have equal opportunity to work or participate in the project?	The contractor will promote gender inclusion and prevent any form of discrimination or	Contractor, Gender Officer

		GBV/SEA.	
6	How will the community be involved in project monitoring?	The NC and WDC will form a community monitoring committee to work with KUMC and PIU throughout implementation.	WDC, NC, KUMC
8	What will happen if any grievances arise during project execution?	A grievance redress mechanism (GRM) will be in place at community, contractor, and district levels.	WDC, KUMC

1.8 SUMMARY OF STAKEHOLDER ATTENDANCE

Category	Number of Participants	Male	Female
WDC Members	2		
District Officials	3		
Total	5		

(Detailed attendance list attached in Annex.)

CHAPTER: PROJECT DESCRIPTION

2.0 PROJECT DESCRIPTION

The proposed project involves the **rehabilitation and maintenance of existing classroom blocks** through the replacement of damaged roofing, repair and replacement of broken doors and windows, refurbishment of classroom floors and repainting of classrooms. The project aims to improve the safety, functionality, and appearance of the learning environment while extending the lifespan of the existing school infrastructure.

The renovation works will restore deteriorated classroom facilities, making them more conducive to teaching and learning. The project will also improve learner comfort, reduce maintenance costs, and support increased access to quality education.

2.1 EMPLOYMENT OPPORTUNITIES

The project is expected to generate both skilled and unskilled employment opportunities during construction.

Category	Male	Female	Total
Engineers/Site Supervisors	2	1	3
Skilled workers (Carpenters, Roofers, Masons, Painters, Electricians)	10	3	13
Semi-skilled workers	4	4	8
Unskilled labourers	8	8	16
Total	24	16	40

The contractor will be encouraged to recruit labour locally and promote gender equality by providing employment opportunities for both men and women without discrimination.

2.2 SOURCE OF CONSTRUCTION MATERIALS

Construction materials will be sourced from legally registered suppliers and licensed borrow areas within Kasungu and neighboring districts.

The major materials include:

- Iron Sheets.
- Roofing accessories

- Paint.
- Cement.

Where possible, locally available materials that meet the required quality standards will be used to support the local economy and reduce transportation costs.

2.3 MACHINERY AND EQUIPMENT TO BE USED

The following equipment is expected to be used during the works:

- Concrete mixer.
- Lorry.
- Wheelbarrows.
- Portable generators.
- Welding machine.
- Scaffolding.
- Extension ladders
- Hand tools (spades, shovels, picks, hoes, hammers, spirit levels, measuring tapes, trowels).

2.4 WATER SOURCE FOR CONSTRUCTION

Water required for construction activities will be obtained from the nearest reliable and legally approved water supply source, such as:

- Existing boreholes within or near the project area.
- Protected community water points with permission from the relevant authorities.
- Water delivered by bowsers if on-site sources are inadequate.

Water will be used for:

- Mixing mortar and cement screed.
- Cleaning construction equipment.
- Domestic use by construction workers.

The contractor will implement water conservation measures to avoid unnecessary wastage and ensure that water abstraction does not adversely affect the local community or the environment.

2.5 OWNERSHIP AND LAND-TENURE STATUS

The land for the proposed renovation of Chankhanga Primary School is Private land within Kasungu Municipality. The land size for the proposed renovation area is 0.510 hectares.

CHAPTER 3: REVIEW OF POLICY AND LEGAL FRAMEWORK

3.0 INTRODUCTION

The implementation of the proposed rehabilitation and maintenance of five classroom blocks Chankhanga Primary School project will be guided by relevant national environmental, social, and sectoral policies, laws, and regulations of the Government of Malawi (GoM). These instruments provide the legal and policy basis for environmental and social management in development projects.

a) National Gender Policy (2021)

These promote equal participation of men and women in development processes and protect against gender-based discrimination. The project must ensure gender inclusion in employment, consultation, and benefit sharing, and prevent sexual harassment or gender-based violence (GBV) on site.

b) Environmental Management Act (EMA, 2017)

The Environmental Management Act (2017) is the principal legislation governing environmental protection and management in Malawi. It mandates all developers to undertake an Environmental and Social Impact Assessment (ESIA) or Environmental and Social Management Plan (ESMP) for projects that may significantly affect the environment. The Act establishes the Malawi Environment Protection Authority (MEPA) as the lead agency for environmental oversight, monitoring, and compliance.

c) Land Act (2016)

The Land Act of 2016 governs land ownership, acquisition, and tenure in Malawi. It emphasizes equitable access to land and compensation for land acquisition where necessary. The project is being implemented on community land allocated through proper local government channels, consistent with the Act's provisions.

d) Water Resources Act (2013)

This Act regulates the use, management, and protection of water resources in Malawi. It requires that water abstraction, drainage, or pollution control activities be undertaken with appropriate licenses. Construction activities must therefore ensure protection of nearby water bodies from contamination through proper site drainage and waste management.

e) Public Health Act (Cap 34:01)

The Public Health Act provides for the promotion and preservation of public health, including control of nuisances and sanitation. The project must ensure safe disposal of waste, control of dust and noise pollution, and prevention of any activities that may pose a risk to community health.

f) Occupational Safety, Health, and Welfare Act (1997)

This Act ensures the safety, health, and welfare of workers at workplaces. The project contractor must provide a safe working environment, including the use of personal protective equipment (PPE), training, and first aid facilities.

g) Education Act (2013)

This Act mandates the Government to provide access to basic education for all children. The construction of the school is consistent with this Act, contributing to improved access and quality of primary education in rural communities.

3.1 SECTOR-SPECIFIC GUIDELINES AND POLICIES

The project will also align with the following national sectorial policies and guidelines:

National Education Sector Investment Plan (2020–2030)

Promotes equitable access to quality education facilities across Malawi.

National Health Policy (2024)

Emphasizes community health promotion and disease prevention in all sectors.

Healthcare Waste Management Policy (2016)

Provides standards for safe handling and disposal of waste, including at education facilities.

National Sanitation and Hygiene Policy (2018)

Advocates for proper waste disposal, hand washing facilities, and improved latrine standards in schools.

WASH/IPC Guidelines (2020)

Provide protocols for safe water, sanitation, and hygiene management, particularly important during school construction and operation.

CHAPTER 4: ASSESSMENT OF BIOPHYSICAL AND SOCIO-ECONOMIC BASELINE INFORMATION

4.1 ASSESSMENT OF BIOPHYSICAL BASELINE INFORMATION

4.1.1 Topography, Geology, Soil and Drainage Patterns

The general relief of Kasungu Municipality is generally undulating. The Municipality is within the Lilongwe- Kasungu Plain. Its altitude is at an average height of 1100m above sea-level. Its landform includes Kasungu Mountain located to the West of the Central Business District (CBD) and Kasungu- Chipala to the North-northeast. Kasungu Mountain is 1451.1 meters high.

The township has slopes ranging between 2° and 5°. The ground generally slopes from the southwest to the northeast. The Municipality has got two main rivers namely Chitete and Chankhanga.

The geology of Municipality comprises of gneiss of basement complex. The gneiss is mainly composed of metamorphosed rock to sedimentary and igneous origins known collectively as the Malawi Basement Complex. The rocks form “Residual Mountains” popularly known as inselbergs for instance Kasungu Mountain.

The dominant soil types are the lateritic soils. These are sandy loam soils reddish in colour. In some areas there are river and dambo colluviums, red clay and pure sandy soils. These are well-drained soils. These soils vary in thickness. The soil pH ranges from 5.5 to 7.6, suitable for growing maize, tobacco and legumes. The soils are moderately good for construction purposes.

There are two major rivers making up the natural drainage system at Kasungu Municipality. The northern part is drained by Chankhanga river and the southern part is drained by Chitete river with Kabvunguti stream as its tributaries. At the confluence of these two rivers there is Kabvunguti Dam. The dam was constructed to supply water to the Municipality residents, and it belongs to Central Region Water Board. About 3 kilometers downstream, Chitete is then joined by Chankhanga river whose catchment is Kasungu Mountain.

The other dam within the Municipality is Nguluyanawambe. This dam belongs to Nguluyanawambe Residence (resident for the first president of the republic of Malawi). It was constructed on Champhantha Stream, which flows into Chankhanga River.

4.1.2 Climate

Kasungu municipality experiences a warm tropical climate which is influenced by the Inter-Tropical Convergence Zone (ITCZ) of the African Continent. The climate is dominated by distinct wet and dry seasons. Its temperature ranges between the average of 9 and 32 degrees Celsius. The monthly average temperature is 22 degrees Celsius. The hottest month is October with June as the coldest. Situated in the lowlands, Kasungu municipality receives average annual rainfall of about 763 millimeters with most of the rains falling between December and March and the highest in February. The dominant winds that blow over the council are easterlies.

4.1.3 Vegetation

The main type of vegetation is Savanna. It is characterized by tall trees. The dominant tree species include acacia, and its presence has been taken as indicating fertile soils. However, woodland and mixed Savanna species, such as Mnthethe, m'bawa, msolo, kasiyasi, kachere and mbwabwa., dominate.

4.1.5 Land Use and Existing Infrastructure

The land use in the project area is institutional.

4.1.6 Sensitive Receptors

Sensitive receptors within or near the project's influence area include:

- Settlements in Kabvunguti, Mbeta and Mawawa area.

No cultural heritage sites are located directly within the construction footprint.

4.2 SOCIO-ECONOMIC AND CULTURAL INFORMATION

4.2.1 Population and Demographics

The rehabilitation and maintenance of five classrooms will support a projected population of approximately 700 pupils. The project area falls in Chankhanga Ward in Kasungu Municipality.

The dominant ethnic group is Chewa. The majority of residents practice small scale business.

4.2.2 Livelihoods and Income Sources

The Municipality offers a commercial hub where agricultural surplus from the rural is traded, and rural producers engage with urban markets. Additionally, Kasungu Municipality benefits from its strategic geographic location, which makes it easily accessible from various parts of the district. This accessibility enables residents from surrounding rural areas to access services concentrated in the Municipality, reinforcing its role as a central service and commercial hub. Furthermore, the availability of financial services, including banks, supports businesses and traders in their operations and transactions.

4.2.3 Education and Literacy

The education sector contributes to economic development through institutions such as Kasungu Community Skills Development Centre and Kasungu TTC. These centers not only equip the youth with skills relevant to local economic development but also generate demand for goods and services, thereby providing market opportunities for local traders.

4.2.4 Health Profile

Health services are provided at both primary and secondary levels. The nearest referral facility is Kasungu District Hospital, located about 1 km from the project site. Other health centers include Kasalika Health Centre

4.2.5 Energy, Water, Sanitation, and Hygiene

In Kasungu Municipality the main major sources of energy in the Municipality are electricity, charcoal, fuel wood and petroleum. Electricity is the commonest source for lighting in homes while charcoal and fuel wood form the main sources of cooking energy.

Access to water and sanitation is improving, with 62% of residents using piped water, mostly from Central Region Water Board. However, sanitation remains a challenge, with no centralized sewerage system and a dependence on pit latrines and septic tanks. Waste management is inconsistent, with accumulation of solid waste becoming increasingly visible in public areas.

4.2.6 Transport and Communication

The project area is easily accessible via Chankhanga Road, which remains passable year-round. Motorized transport and bicycles are the most common modes of travel. Communication services are provided mainly by Airtel and Telecom Networks Malawi (TNM), with postal services available at Kasungu Boma.

4.2.7 Governance and Institutional Structures

The project area falls under Kasungu Municipal Council, which operates through the Urban Executive Committee (UEC) and its sub-committees such as the Urban Environmental Sub-Committee (UESC). At the community level, Ward Development Committees (WDCs) and Natural Resources Management Committees (VNRMCs) coordinate planning and implementation. The project sites falls in all Wards, governed through Councilor, with community participation mechanisms actively supporting project planning, implementation and monitoring.

4.2.8 Security Situation

Security in the area is managed by the Malawi Police Service through Kasungu Police Station, which oversees community policing and crime prevention activities. The area is generally peaceful and secure, with no recent records of social unrest or insecurity.

CHAPTER 5: IDENTIFICATION AND ANALYSIS OF IMPACTS

5.1 SCREENING FORM AND RISK CLASSIFICATION

The proposed project for the rehabilitation and maintenance of five classroom blocks at Chankhanga Primary School, Kasungu Municipality was screened using the standard MEPA Environmental and Social Screening Form and assessed in accordance with the Environmental Management Act (2017).

5.2 SCREENING OUTCOME

The project involves small-scale building works on private land with limited vegetation cover and no relocation or resettlement needs. Impacts are site-specific, reversible, and manageable through mitigation measures.

Table 2: Screening outcome

Screening Criteria	Assessment
Scale of works	Moderate (Roof and floors replacement, Repainting of walls, Replacement of windows and doors)
Location sensitivity	Low – existing public land, no protected area nearby
Environmental sensitivity	Low – no vegetation disturbance, minimal waste generation
Social sensitivity	Moderate – temporary labor influx, GBV risks, community safety
Pollution potential	Low – manageable through waste control and supervision
Occupational health & safety	Moderate – construction-related hazards present
Overall Risk Classification	Moderate Risk

CONCLUSION

The project qualifies for preparation of an Environmental and Social Management Plan (ESMP) instead of a full ESIA, as per EMA (2017) Regulation 13.

5.3 IMPACT IDENTIFICATION AND EVALUATION MATRIX

Table 3: Summary of key environmental and social impacts associated with each project phase, along with their nature, magnitude, duration, probability, and reversibility

Project Phase	Potential Impact	Nature	Magnitude	Duration	Probability	Reversibility
Pre-construction	Community expectations and grievances	Negative	Low	Medium-term	Medium	Reversible
Construction	Dust and noise emissions	Negative	Moderate	Short-term	High	Reversible
	Occupational health and safety risks	Negative	Moderate	Short-term	High	Reversible
	Waste generation (construction debris, plastics)	Negative	Moderate	Medium-term	High	Reversible
	Water contamination from runoff	Negative	Low	Short-term	Medium	Reversible
	Labor influx, GBV/SEA risks	Negative	Moderate	Medium-term	Medium	Reversible
	Local employment opportunities	Positive	Moderate	Short-term	High	Not applicable
Operation	Improved access to education	Positive	High	Long-term	High	Irreversible
	Increase in school enrollment and literacy	Positive	High	Long-term	High	Irreversible
	Demand for water and sanitation	Negative	Low	Long-term	Medium	Reversible
Decommissioning	Demolition waste generation	Negative	Moderate	Short-term	Medium	Reversible
	Site rehabilitation opportunities	Positive	Moderate	Medium-term	Medium	Reversible

5.4 CATEGORIZED RISKS BY PROJECT PHASE

a) Pre-Construction Phase

- Site clearance.
- Risk Level: *Low to Moderate*.

b) Construction Phase

- Dust and noise, construction waste, and occupational accidents are the main environmental concerns.
- Social issues include labor influx, gender-based violence (GBV/SEA), and community safety risks.
- Risk Level: *Moderate (manageable through site supervision and mitigation).*

c) Operation Phase

- Positive impacts dominate improved education, gender equality, and literacy.
- Potential negative impacts include poor waste disposal and pressure on water/sanitation facilities.
- Risk Level: *Low.*

d) Decommissioning Phase

- Future demolition could generate waste and dust, but also provides opportunities for material reuse and site rehabilitation.
- Risk Level: *Low.*

5.5 SUMMARIZED MITIGATION PLANS FOR ENVIRONMENTAL AND SOCIAL RISKS AND IMPACTS

The summarized Environmental and Social Management Plan (ESMPs) has been prepared to highlight the potential negative impacts of the project and provide mitigation measures to address these impacts. These mitigation measures will be implemented for the respective negative environmental and social impacts that have been identified.

The plan also indicates the phases of project implementation during which the identified impacts would occur. This ESMP mostly covers the pre-installation, and installation phases of the project because the scope of works for the contractor does not include the operational phase of the project.

Lastly, the ESMP also includes a monitoring plan for tracking the progress of implementation of the mitigation measures. It also spells out the responsible entities for implementation and monitoring the plan.

CHAPTER 6: ENVIRONMENTAL AND SOCIAL MANAGEMENT AND MONITORING PLANS

Table 4: Mitigation and Monitoring matrix

Anticipated Risks and Impacts	Enhancement/mitigation measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monitoring cost (MK)
				Mitigation	Monitoring				
1.0 Positive Impacts (All Positive impacts associated with the project)									
Improved access to quality education	Renovation of Classroom blocks	Completion certificates and handover report	100%	Contractor	DEM, M&E, Works Supervisor	Operation	Fuel, Allowances	-	-
Creation of job opportunities	Comply with all labour laws and constitutional provisions	Percentage level of compliance	100%	District Labour Officer, Contractor	HR, M&E, Works Supervisor	Construction	Fuel, stationary, Allowances		
	Give preference to the residents when recruiting workers	percentage of residents recruited	75%	Contractor	HR, M&E, Works Supervisor	Construction	Fuel, stationery, Allowances,		
Promotion of local skills and knowledge	Give preference to the residents when recruiting workers	percentage of residents recruited	75%	Contractor	HR, M&E, Works Supervisor	Construction	Fuel, stationery, Allowances,		
Creation of business opportunities	Create a designated place for vending/ selling local produce	Number of designated sites for vending	1	Contractor	DOF, M&E, Works Supervisor	Construction	Fuel, stationery, Allowances,		
2.0 Negative impacts (All other impacts apart from the positive impacts listed above)									
2.1 Risks/Impacts related to ESS1: Assessment and Management of Environmental and Social Risks and Impacts									

Anticipated Risks and Impacts	Enhancement/mitigati on measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monit oring cost (MK)
Inadequate capacity of contractors to identify and manage the potential risks associated with the assigned projects	Undertake capacity building and sensitization of contractors on ESS requirements	Number of contractor capacity building sessions undertaken	1	KUMC, Contractor	M&E, SEHA, Works Supervisor	Construction	Fuel, Stationery, Allowances		
	Share specific project ESMPs to guide potential bidders	Number of ESMP shared	1	KUMC, Contractor	M&E, Works Supervisor, SEHA	Pre-construction	Fuel, Stationery, Allowances		
	Request contractors to prepare Environmental and Management Strategies at bid stage and submit acceptable costed contractors ESMPs before mobilization	Number of C-ESMP submitted and approved prior to mobilization	1	Contractor	M&E, Works Supervisor, SEHA	Construction	Stationery, Contractors Environmental Specialist		
Inability of the Local Authorities to effectively enforce compliance and adherence to	Provide adequate and clear ESS requirements and expectations in CDF procurement documents	Number of updated standard procurement documents provided	1	Contractor	M&E, Works Supervisor, SEHA	Pre-construction	Stationery		

Anticipated Risks and Impacts	Enhancement/mitigation measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monitoring cost (MK)
environmental and social requirements	Provide and safeguard a clear budget line for UEC to undertake adequate safeguards monitoring and supervision of contractors	Percentage of ESS budget to the total administration budget	5-10%	Contractor	M&E, Works Supervisor, SEHA	Pre-construction	Ring-fenced budget		
2.2 Risks/Impacts related to ESS2: Labor and Working Conditions									
Occupational Health and Safety risks such as accidents, injuries and diseases	Conduct pre-task project site risk assessment of all activities on site and train workers	Number of pre-tasks risk assessments conducted	5 per week	Contractor	M&E, Works Supervisor, SEHA	Construction	Fuel, Lunch, Stationery		-
	Undertake toolbox talks on OHS	Number of toolbox talks conducted weekly	5 per week	Contractor	M&E, Works Supervisor, SEHA	Construction	Report template		
	Use and enforce Personal Protective Equipment (PPE)	Percentage of contractor Staff using appropriate PPEs correctly	100%	Contractor	M&E, Works Supervisor, SEHA	Construction	Masks, Gumboots, Overalls, Gloves, Hardhats (Crush Helmets),		

Anticipated Risks and Impacts	Enhancement/mitigation measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monitoring cost (MK)
							Gumboots		
	Record and report timely all accidents at the construction site	% of accidents and incidents reported	100%	Contractor	M&E, Works Supervisor, SEHA	Construction	Reporting template		
Injuries due to improper use or handling of tools and equipment on-site	Provide training and induction on safe tool use	Number of trainings conducted	1	Contractor	M&E, Works Supervisor, SEHA	Construction	Fuel, Allowances		
Lack of emergency preparedness	Provide first aid kits	Number of stocked first aid boxes procured	100%	Contractor	M&E, Works Supervisor, SEHA	Construction	Stocked First Aid Kit		
Working at height hazards	Use certified scaffolds (Steel scaffolds)	Inspection records	1 per week	Contractor	M&E, Works Supervisor, SEHA	Construction	Steel scaffolds		
Poor working conditions for contractor staff	Contractors to prepare and submit Labour Management Plans according to the agreed outline prior to mobilization	Number of Contractor Labour Management Plans submitted and approved	1	Contractor	HR, M&E, Works Supervisor, SEHA	Construction	LMP Template, Stationery		

Anticipated Risks and Impacts	Enhancement/mitigation measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monitoring cost (MK)
	Adhere to Malawi Government labour laws	Percentage of employees paid above the minimum wage according to signed contracts.	100%	Contractor	HR, M&E, Works Supervisor, SEHA	Construction	Signed Contracts		
		Percentage of employees with signed code of conducts indicating the working hours and working conditions	100%		HR, M&E, Works Supervisor, SEHA	Construction	Signed Code of Conducts		
	Undertake toolbox talks on workers' rights e.g. on disciplinary procedures, overtime payments, deductions	Number of Safety Toolbox reports in a week	5 per week	Contractor	HR, M&E, Works Supervisor, SEHA	Construction	Reporting template		
Increased risk of Child Labour in the construction activities and materials/services	Develop and include child labour prevention policy in contracts with contractors and primary and secondary suppliers	Number of policies developed and incorporated in contract documents	1	Contractor	Social Welfare Officer,	Construction	Policy clause to be included in the contracts		

Anticipated Risks and Impacts	Enhancement/mitigation measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monitoring cost (MK)
supply chain	Ensure that all workers provide national IDs before engagement	% of workers with verified age documentation	100%	Contractor	HR, Social Welfare Officer	Construction	NIDs		
Sexual Exploitation and Abuse, Sexual Harassment and GBV risks	Undertake contractor and staff sensitization on SEA/SH/GBV prevention and case management	Number of SEA/SH/GBV sensitization sessions undertaken	1	Contractor	Social Welfare Officer, M&E, Works Supervisor, SEHA	Construction	Fuel, Stationery, Lunch		
	Administer and enforce code of conduct to contractors and staff	Percentage of employees with signed code of conducts indicating the working hours and working conditions	100%	Contractor	HR, M&E, Works Supervisor, SEHA	Construction	Code of conduct template		
	Ensure Weekly Toolbox Talks are undertaken on GBV/SEA/SH	Number of Safety Toolbox reports in a week	5 per week	Contractor	M&E, Works Supervisor, SEHA	Construction	Reporting template		
2.3 Risks/Impacts related to ESS3: Resource Efficiency and Pollution Prevention and Management									
Generation of dust during loading and	Provide PPE to workers	Percentage of workers with PPE	100	Contractor	M&E, Works Supervisor,	Construction	masks		

Anticipated Risks and Impacts	Enhancement/mitigation measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monitoring cost (MK)
offloading of materials as well as vehicle and machinery movement within and without project site					SEHA				
Land degradation from extraction of construction materials	Identify and designate appropriate sites for collection of sand/quarry, boulders and other construction materials	Percentage of materials collected from designated areas	100%	Contractor	M&E, Works Supervisor, SEHA	Construction	Permits		-
	Obtain permits for collection of construction materials Procure construction materials such as quarry from licensed suppliers	Percentage of construction materials (quarry, sand and boulder stones) obtained using approved permits	100%	Contractor	M&E, Works Supervisor, SEHA	Construction	Permits		

Anticipated Risks and Impacts	Enhancement/mitigation measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monitoring cost (MK)
Increased generation of solid and liquid wastes	Provide waste bins for different types of waste at the construction site for waste collection and segregation	Number of waste bins provided	2	Contractor	M&E, Works Supervisor, SEHA	Construction	Labelled waste bins		
	Dispose waste at council designated waste disposal site	Percentage of waste disposed at designated site	100%	Contractor	M&E, Works Supervisor, SEHA	Construction			
	Provide gender segregated toilet facilities for workers	Number of toilets provided	2	Contractor	M&E, Works Supervisor, SEHA	Construction	Plywood/ Iron Sheets, Timber, Nails	1,000,000.00	-
	Train workers on waste management	Percentage of workers trained in waste management	100%	Contractor	M&E, Works Supervisor, SEHA	Construction		-	-
2.4 Risks/Impacts related to ESS4: Community Health and Safety									
Road accidents due to increase in vehicular traffic									
	Establish and Maintain effective Community GRM	Number of GRM established and maintained in each project site	1	UESC	M&E, Works Supervisor, SEHA	Operation			

Anticipated Risks and Impacts	Enhancement/mitigation measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monitoring cost (MK)
Risks of injuries and accidents to community members due to construction activities.	Hoard project site	Perimeter hoarded (m)	200	Contractor	M&E, Works Supervisor, SEHA	construction	Iron sheets, nails and poles		
Sexual Exploitation and Abuse, Sexual Harassment and GBV risks	Undertake community and stakeholder's sensitisation on SEA/SH/GBV prevention and case management	Number of SEA/SH/GBV sensitisation sessions undertaken	1	Contractor	M&E, Works Supervisor, SEHA	Construction		-	-
	Establish and orient community GRMC members on SEA/SH/GBV case management	Number of trainings and Community GRMCs oriented	1	Contractor	M&E, Works Supervisor, SEHA	Construction		-	
Risk of spreading of STIs through incoming workers to communities and vice versa	Undertake community and workers sensitizations	Number of community sensitizations	1	Contractor	M&E, Works Supervisor, SEHA	Construction		-	-
	Provide easily accessible supply points of condoms to staff	Number of access points established	2	Contractor	M&E, Works Supervisor, SEHA	Construction	Condoms		-

Anticipated Risks and Impacts	Enhancement/mitigati on measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monit oring cost (MK)
Risk of theft or vandalism of constructed structures especially during operation	Provide security to the structures	Number of security guards	1	Contractor	M&E, Works Supervisor, SEHA	Operation	Security guard salary	-	-
	Develop and implement Infrastructure maintenance and care plan	Number of plans developed	1	Contractor	M&E, Works Supervisor, SEHA	Operation	Planning template		
	Conduct community sensitization to curb vandalism	Number of sensitizations after completion (Within 4 months post completion)	2	Contractor	M&E, Works Supervisor, SEHA	Operation		-	-
2.5 Risks/Impacts related to ESS 5: Land Acquisition, Restrictions on Land Use and Involuntary Resettlement									
As the Project involves renovation of Classroom blocks , no additional land is required as such there are no impacts related to land acquisition, restrictions on land use or involuntary resettlement. Should land be required (temporary or permanently) or economic activities be displaced, the Project RPF should be followed.									
2.6 Risks/Impacts related to ESS 6: Biodiversity Conservation and Sustainable Management of Living Natural Resources									

Anticipated Risks and Impacts	Enhancement/mitigation measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monitoring cost (MK)
Increased deforestation due to use of trees and timber in construction activities and firewood for cooking	Promote the use of approved steel scaffolding and trusses	Percentage of scaffolding and trusses used that meet approved design specifications and material standards (Steel)	100%	Contractor	M&E, Works Supervisor, SEHA	Pre-construction	Approved project designs	-	-
	Promote use of fuel-efficient cook stoves among workers when preparing their food	Percentage of workers using fuel-efficient cook stoves for food preparation on site	100%	Contractor	M&E, Works Supervisor, SEHA	Construction	Cook stove	-	-
2.7 Risks/Impacts related to ESS10: Stakeholder Engagement and Information Disclosure									
Risk of exclusion of vulnerable groups in project activities and consultations	Establish and maintain continuous liaison with the communities including marginalized groups to regularly interface with them on the project progress and issues	Number of project progress interface meetings undertaken together with marginalized groups	1	Contractor	M&E, Works Supervisor, SEHA	Construction	Fuel, Lunch		-

Anticipated Risks and Impacts	Enhancement/mitigation measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monitoring cost (MK)
	Establish GRM structures in the communities and sensitize the communities on the project GRM	Number of GRMCs established and functional	1	Contractor	M&E, Works Supervisor, SEHA	Pre-construction		-	-
	Promote use of vernacular language when communicating with project target community	Percentage of community project information and communication materials in vernacular	100%	Contractor	M&E, Works Supervisor, SEHA	All Phases		-	-
	Ensure that the school block construction is as designed and disability friendly	Number of approved standard designs that incorporates disability considerations	1	Contractor	Min of Education M&E, Works Supervisor, SEHA	Pre-construction	Approved Standard Design	-	-
2.8 Risks/Impacts related to Climate Change									

Anticipated Risks and Impacts	Enhancement/mitigation measure	Monitoring indicator	Target	Responsible Entity		Phase of Implementation	Required Inputs for Mitigation	Mitigation Cost (MK)	Monitoring cost (MK)
Damage from climatic shocks	Build resilient structures using cement blocks for the walls, properly reinforced concrete for the ring beam and steel for trusses	Number of approved standard designs that incorporates climate resilience considerations	1	Contractor	M&E, Works Supervisor, SEHA	Pre-construction	Approved Standard Design	-	-
	Adjust the orientation of the structure with respect to the prevailing wind direction	Number of approved standard designs that incorporates wind direction considerations	1	Contractor	M&E, Works Supervisor, SEHA	Pre-construction	Approved Standard Design	-	-
	Establish and maintain a vegetative wind barrier around the school structures and staff house by planting appropriate number and type of trees	Number of vegetative wind shields established and maintained effectively	200	Contractor	M&E, Works Supervisor, SEHA	Construction	Tree seedlings	-	-

CHAPTER 7: CONCLUSION AND RECOMMENDATION

7.1 CONCLUSION

The proposed rehabilitation and maintenance of five classroom blocks at Chankhanga Primary School will improve the learning environment by providing safe, functional and conducive classrooms for both learners and teachers. The project is expected to enhance the quality of education, improve the safety of school infrastructure, and extend the life span of the existing buildings. While minor environmental and social impacts may occur during the renovation works, these are temporary and can be effectively managed through the implementation of ESMP. The project is therefore considered environmentally and socially acceptable for implementation.

7.2 RECOMMENDATIONS

- The contractor shall implement all environmental and social mitigation measures specified in the Environmental and Social Management Plan (ESMP) throughout the execution of the renovation works.
- Renovation activities shall be carefully scheduled and managed to minimise disruption to teaching and learning while ensuring the health and safety of learners, teachers, visitors, and construction workers.
- Chankhanga Primary School management, in collaboration with Kasungu Municipal Council, shall regularly supervise and monitor the renovation works to ensure compliance with environmental, social, occupational health and safety, and quality standards.
- Continuous stakeholder engagement shall be maintained throughout the project implementation period to ensure that concerns and grievances raised by the school community and other stakeholders are addressed promptly and effectively.

Annex 1: list of participants to the stakeholder consultations

CHANKHANGA SCHOOL

29/06/2026

STAKEHOLDER CONSULTATION FORM

No.	Name	Position	Committee	Contact	Signature
1	Kondowe Benson	Chair	Ward Chnkhg	099753016	
2	Zucy mayengo	treas	ward chn	0993366886	
3	Binali feuchilo	EMO	—	099376972	
4	Isaac Kankhundu	Worsh	—	0991815312	
5	JOSEPHINE MPPHKO	EO	—	099825588	
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Annex 2: Environmental and social screening form



Reformed Constituency Development Fund

ENVIRONMENTAL & SOCIAL SCREENING FORM

NAME OF MUNICIPAL COUNCIL: KASUNGU MUNICIPAL COUNCIL

NAME OF PROPOSED PROJECT: Renovation of 4 classroom blocks at Chankhanga Primary School

A. NATURE AND CHARACTERISTICS OF THE PROPOSED PROJECT

Project Location (Locality, Neighbourhood, Ward and District) **CHANKHANGA WARD**

Coordinates (UTM):

551892	(E)	8558277	(N)
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Importance/Significance of the project

The renovation of classroom blocks at Chankhanga Primary School will improve the safety, functionality, and quality of the learning environment for pupils and teachers.

Size of the Project (m, km, Ha, m², m³/s, No of beneficiaries)

240 learners

510 Ha

Key Components of the Project including ancillary/auxiliary facilities

1. ROOF REPAIRS
2. REPLACEMENT OF WINDOWS AND DOORS
3. PAINTING
4. SUPPLY OF HEAVY-DUTY PRINTER

Materials, equipment and technologies expected to be used

Material/Equipment	Estimated quantity and Source	Mode of delivery	Percent required? Y/N
Quartz			
Sand			
Steel and Cement			
Water for construction			
Gravel, crushed stone (china)			
Concrete for walls and floor			
Bricks, plaster, shingles, gravel, circular pipes, barbed wire, etc.			
Truck, wheelbarrow			

scaffolds, piling machine			
Other			

B. IDENTIFICATION OF POTENTIAL RISKS/IMPACTS THEIR SIGNIFICANCE AND POSSIBLE MITIGATION MEASURES

Impacts/Risks <i>Will the project generate the following negative risks/impacts?</i>	YES or NO		Details on nature of impact (Type, source, affected elements, number etc.)	Significance ¹				Notes on possible mitigation measures (based on the hierarchy of 'avoid, reduce, mitigate, rehabilitate')
	Yes	No		L	M	S	H	
Will there be Loss/removal of vegetation		✓	(Mitigation should include replanting process and nurturing of planted trees)					
Are there environmentally sensitive areas or threatened species (critically endangered, endangered, endemic, etc) that could be significantly converted/adversely affected by subproject activities?		✓						

¹ When assigning the level of significance of the Impact (i.e. L/M/S/H), the evaluation team needs to analyze the probability of occurrence (how likely), magnitude/severity of impact, spatial scale (e.g. Project site only?, local area?, regional area?), temporal scale of the impact (i.e. immediate?, short term?, medium term?, continuous), frequency (i.e. once, intermittent or continuous?) and impact reversibility.

Impacts/Risks <i>Will the project generate the following negative risks/impacts?</i>	YES or NO		Details on nature of impact (Type, source, affected elements, number etc.)	Significance ¹				Notes on possible mitigation measures (based on the hierarchy of 'avoid, reduce, mitigate, rehabilitate')
	Yes	No		L	M	S	H	
Is the subproject area (or components of it) located within/adjacent to any protected areas (national park, forest reserve, world heritage site etc.) or Key Biodiversity Area, or Community protected area e.g. Community Forest?		✓						
Will there be introduction of Alien / Invasive plants and animal species		✓						
Is there a possibility that aquatic ecology will be adversely affected? (lake, natural springs, rivers, streams)		✓						
Could the works affect the rights and welfare of people and their level of dependence upon or interaction with natural resources? E.g. access to river?		✓						
Will there be excavations and stockpiling of soil			(top soil to be stored in bunded piles)					
Will there be Siltation or blockage of water courses or drainage lines		✓						
Is there a possibility that the works will lead to any soil and land contamination?								
Will there be loss of soil fertility		✓	(for example as a result of excessive use of fertilizer)					
Will the operation generate excessive noise?								

Impacts/Risks <i>Will the project generate the following negative risks/impacts?</i>	YES or NO		Details on nature of impact (Type, source, affected elements, number etc.)	Significance ¹				Notes on possible mitigation measures (based on the hierarchy of 'avoid, reduce, mitigate, rehabilitate')
	Yes	No		L	M	S	H	
Will the operation result in emission of dust or other forms of air pollution	✓			✓				Soil wetting
Will there be possibility of Water Pollution		✓	(indicate distance between the water source and subproject location)					
Will the project require significant amounts of water (construction or operation)	✓		(indicate if there are other similar projects in the area/same water source)	✓				It's a requirement use it efficient
Will the operation involve use of considerable amounts of other natural resources (construction materials, trees) or may lead to their depletion or degradation at points of interest?								
Will the works generate solid or liquid wastes? (including human excreta/sewage)	✓		(If "Yes", include a plan for their adequate collection and disposal)	✓				disposable license by the contractor after payment
Will the works generate hazardous waste?	✓		(If "Yes", include a plan for their adequate collection and disposal)		✓			Provision of PPE's and waste management facilities.

Impacts/Risks <i>Will the project generate the following negative risks/impacts?</i>	YES or NO		Details on nature of impact (Type, source, affected elements, number etc.)	Significance ¹				Notes on possible mitigation measures (based on the hierarchy of 'avoid, reduce, mitigate, rehabilitate')
	Yes	No		L	M	S	H	
Will there be increased incidences of defecation/urination in open/public spaces		✓						
Will the subproject require borrow pits, quarries, sand mining, temporary use of land		✓						
Will there be pools of stagnant water		✓						
Contamination of soil/water from agrochemicals, pesticides, petrochemicals		✓						
Will there be destabilization of river banks and/or drainage system (e.g. due to sand mining and other activities)		✓						
Will there be possibility of occurrence of fires		✓						
Are there areas of possible geologic or soil instability (prone to: soil erosion, landslide, subsidence, earthquake etc.)?		✓						
Is the area prone to floods, poorly drained, low-lying,		✓						
Could natural hazards (droughts and floods) exacerbate risk during project construction or operation		✓						
Will the works require large number (e.g. more than 30) of staff and laborers from outside the local area?		✓						

Impacts/Risks <i>Will the project generate the following negative risks/impacts?</i>	YES or NO		Details on nature of impact (Type, source, affected elements, number etc.)	Significance ¹				Notes on possible mitigation measures (based on the hierarchy of 'avoid, reduce, mitigate, rehabilitate')
	Yes	No		L	M	S	H	
Will the infrastructure works require a worker's camp?	✓		- 15 to 20 (If "Yes", indicate number of workers expected to be accommodated in the camp)		✓			Construction of a temporary camp by the Contractor
Could the works result in accidents and injuries to workers during construction or operation?	✓		- cuts - injuries	✓				- provision of PPEs - First Aid training
Will there be increased risk of child labour?		✓						
Will the project require voluntary labour from community members?		✓						
Will community members be at risk of harm or injury during subproject implementation?		✓	(indicate if any activities will affect livestock)					
Will activities of the subproject generate traffic safety issues? Both on site and for the adjacent community?		✓	(this to include on materials sourcing and transportation)					
Will there be disruption of important pathways, roads?		✓						
Will there be loss of access communal facilities e.g. play ground?		✓						
Is subproject site located near sensitive areas such as schools and health centres?	✓		- Primary School - Secondary School					Provide temporary fence

Impacts/Risks Will the project generate the following negative risks/impacts?	YES or NO		Details on nature of impact (Type, source, affected elements, number etc.)	Significance ¹				Notes on possible mitigation measures (based on the hierarchy of 'avoid, reduce, mitigate, rehabilitate')
	Yes	No		L	M	S	H	
Is the subproject likely to encounter human-wildlife interactions and/or conflicts?		✓						
Are there informal vendors around the construction site?		✓						
Is there a risk that the works may damage other infrastructure on site? (e.g boreholes)		✓						
Will the subproject contribute to increased risk for spread of communicable diseases to the community	✓		- STIs including HIV/AIDS ✓ - Cough					- provision of condoms - provide public awareness posters.
Would the project workforce, materials and equipment be at any risk from the community and vice versa?	✓		- wheelbarrows shared ✓ - trans sheets ✓					- provision of security guards.
Considering the social, cultural, governance, and security set up of the surrounding community, would the long-term sustainability of the project be at any risk?		✓						
Do the subproject activities (including supporting activities and processes) have potential to disturb the social fabric of the surrounding community?	✓		- learners ✓ - Teachers ✓					Construction of a temporary sheet fence on the site.
Is there a risk of vulnerable groups being disproportionately affected by subproject activities		✓						
Could the beneficiary selection be contested?		✓						

Impacts/Risks <i>Will the project generate the following negative risks/impacts?</i>	YES or NO		Details on nature of impact (Type, source, affected elements, number etc.)	Significance ¹				Notes on possible mitigation measures (based on the hierarchy of 'avoid, reduce, mitigate, rehabilitate')
	Yes	No		L	M	S	H	
Will the project generate SEA and Sexual Harassment risks to workers and community members	✓		Leavers & Tenders	✓				- Provision of suggestion box - Provision of Hotline
Will the project generate GBV risks	✓		Leavers	✓				Provision of GBV Hotline
Increased risk of theft and crime		✓						
Will the project lead to conflict with affected communities?		✓						
Will involuntary resettlement, land acquisition, relocation of property, or loss, denial or restriction of access to land and other economic resources be a result of the rehabilitation of the infrastructures works or any other project activities?		✓						
Will the construction/rehabilitation of the infrastructures works or any other project activities result in the permanent or temporary loss of crops, fruit trees, assets (such as granaries, outside toilets and kitchens, livestock shed etc.), and/or business infrastructure (such as permanent stalls).		✓						
Was the land area required for the sub-project subject to a voluntary land donation? If so, were all requirements and proper protocols on this matter followed and respected?		✓						

Impacts/Risks <i>Will the project generate the following negative risks/impacts?</i>	YES or NO		Details on nature of impact (Type, source, affected elements, number etc.)	Significance ¹				Notes on possible mitigation measures (based on the hierarchy of 'avoid, reduce, mitigate, rehabilitate')
	Yes	No		L	M	S	H	
Will the subproject activities lead to additional pressure on existing resources and services		✓						
Impacts on historical, archaeological or cultural heritage sites								
Based on available sources, consultation with local authorities, local knowledge and/or observations, could the works area any historical, archaeological, cultural heritage traditional (sacred, ritual area) site or require excavation near same?		✓						
Stakeholder Engagement Has input from community members and those who may be affected by the works or any other project activities been sought?	✓		Ward Committee ✓					Consultation meeting were conducted
Has the subproject received overall stakeholder support including from vulnerable individuals and marginalized groups?	✓		-Tantli -Women -Faith-Based -CSOs		✓			Consultation meeting were conducted
Has the stakeholder engagement process considered vulnerable individuals and marginalized groups?	✓		-Tantli -Women		✓			Consultation meeting were conducted
SCREENING FOR POSITIVE IMPACTS								
Will the project likely generate the following?								

Impacts/Risks <i>Will the project generate the following negative risks/impacts?</i>	YES or NO		Details on nature of impact (Type, source, affected elements, number etc.)	Significance ¹				Notes on possible mitigation measures (based on the hierarchy of 'avoid, reduce, mitigate, rehabilitate')
	Yes	No		L	M	S	H	
Creation of job opportunities	✓		Yankee Warena		✓			
Promotion of local skills and knowledge	✓							
Asset creation	✓							
Improved transportation		✓						
Improved food security								
Increased household income	✓							
Improved standards of living/social status	✓							
Creation of business or service opportunities	✓							
Restoration of vegetative cover		✓						
Reduced soil erosion		✓						
Improved climate adaptation and/or resilience		✓						

Are any subproject activities falling under exclusions in ESCP or ESMP?	Yes/No	Comments:
		NO

C. OVERALL EVALUATION AND DETERMINATION OF TYPE OF ENVIRONMENTAL AND SOCIAL SAFEGAURDS INSTRUMENTS TO BE DEVELOPED.

The screening would either result in the proposed sub - projects being (i) exempted, or (ii) subjected to further environmental and resettlement assessment or actions. The basis of these options is listed in the table below:

Review of Environmental and Socio-economic Screening	Tick		Tick
1. All the questions in the rows xx to xx have a tick in the "No" column in the form above – No further E and S instrument required			

Any 'Yes' responses with high and substantial risks and impacts requires ESI/EA or comprehensive ESMP			
Any 'Yes' responses with moderate and Substantial risks and impacts requires simplified ESMP			
Subprojects with activities in exclusion lists (ESCP or ESMP)			

RECOMMENDED DECISION:

Based on the screening, the recommended decision is as follows (tick the appropriate box)

ESMP required	☒
ESI/EA required	☐
RAP required	☐

Endorsement of recommendation by Environmental District Officer	Endorsement of recommendation by Director of Planning and Development (DPD)
Name: JOSEPHINE MPITAKO	Name: Francis Kamphide
Signature:  Date: 29/06/2026	Signature:  Date: 29/06/26

NOTES:

- The DPD shall ensure that a completed form is filed within project file after completion EDO should keep a duplicate